



**Common Council Meeting Minutes**  
**Tuesday, September 21, 2021, at 6:30 p.m.**  
**Chilton City Hall – Council Chambers – Lower Level**  
**42 School St., Chilton, WI 53014**

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

**ROLL CALL:**

Council members Andrew Deehr, Ron Gruett, Peggy Loose, Joe Schoenborn, Jeff Moehn, and Robbie Seipel were present at roll call. Kathy Schmitzer and Jon Kragh were absent and excused.

Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, DPW Chris Marx, Chief of Police Craig Plehn, and Attorney Derek McDermott.

Also, in attendance Rick Jaeckels, Dan DeTroye, and Betty Schilling.

Those in attendance recited the Pledge of Allegiance.

**AGENDA:** Motion by Deehr, seconded by Schoenborn and carried by unanimous voice vote to approve the Common Council Agenda for September 21, 2021, as presented.

**REPORT OF OFFICERS:**

**MAYOR - Thomas Reinl –**

- Mayor Reinl asked the council, and all persons present to keep Kathy Schmitzer in their prayers as she had another surgery on Tuesday.
- Mayor Reinl informed the council that he approved a letter to be sent with the water and sewer billings that described the new proposed rates for garbage and recycling.
- Mayor Reinl commented on the CORP survey that returned 696 responses, but also addressed the poor attendance at the public input event on 9/14/21.
- Mayor Reinl also informed the council that the city is in the planning phases of a Rock the Block Program in 2023 offered by Habitat for Humanity. This program offers homeowners a chance to apply for repairs on their property utilizing loans from the program to be subordinated against their mortgage.

**CITY ADMINISTRATOR - David DeTroye –**

- Population (2020) for the City of Chilton is 4080. County is approving their plan tonight and the city is set to work with County Planner to finalize the city redistricting effort which should be minimal.

- MSA received 696 completed park surveys for the CORP revision. They hosted the public input session last week Tuesday. They will take the public input and survey responses and build target improvements for the city. Project will be complete by the end of the year with a formal report to follow.
- ATV/UTV questionnaire (SurveyMonkey) is live. Link can be found on police FB page or on the city website. As of today, 729 surveys have been completed. There is a lot more work to be done with this topic prior to council action.
- Recodification update, City is anticipating another round of revisions soon which will require review by administration, legal, and department heads.
- Dates for candidacy.
  - Kragh, Loose, Schmitzer, Deehr, and Mayor Reinl up for re-election. (2 year) Seipel (1 year).
  - December 1 papers can be taken out and need to be returned by Jan 4, 2022.
  - Mayor 50 signatures, Council members 20 signatures.
  - Non-renewal paperwork must be completed by December 24<sup>th</sup>.

#### **DIRECTOR OF PUBLIC WORKS – Chris Marx –**

- Bechlem shelter project is complete. Financials will be complete soon.
- Hobart Band shell staining complete.
- All city backup generators were serviced this week.
- Brush chipper has been repaired.
- McMahon has started the initial survey work on the Geiser property.
- DNR has opened a new environmental evaluation at 317 Est Main which is the former dry cleaners. DPW and Administrator met with Kevin McKnight to discuss the progress of all environmental testing that has taken place in the downtown area.
- Court Street concrete, curb and gutter, and sidewalks are complete. Landscaping is scheduled for later in the week. Court Street will not open until landscapers are done for safety purposes. Mill and overlay of the asphalt is scheduled for early October.

**Minutes:** Motion by Gruett, seconded by Deehr, and carried by unanimous voice vote to approve the minutes of the council meeting held on August 17, 2021.

**Operator Licenses:** Motion by Schoenborn, seconded by Seipel and carried by unanimous voice vote to approve the operator's licenses for Kyle Fingal.

**August Financial Statement:** Motion by Deehr, seconded by Moehn and carried by unanimous voice vote to approve the August Financial statement.

**Payment of Bills:** Motion by Gruett, seconded by Deehr to pay all bills.

Roll Call Vote: Deehr, Gruett, Moehn, Schoenborn, Loose, and Seipel all cast Aye votes. 6 – 0 motion carried.

**Audience Participation:** Rick Jaeckels offered support for DPW Marx in defense of why the Court Street project is behind on schedule. Jaeckels works in industry and informed the council that many corporations are behind on projects due to supply chain issues. Mayor Reinl used the public comment portion of the meeting to give praise to the VFW for their fundraising efforts during the summer concert series.

#### **New Business:**

- Renewal Application for Outdoor Consumption License & Application for Fencing Requirement Waiver – Two Pair of Dice LLC – Cheers – The recent renovations at Cheers did not conform with the outdoor patio area fencing requirements, so a waiver was applied for. In addition, Cheers asked for a renewal of their license for their current outdoor smoking area. Motion by Loose, seconded by Deehr and carried by unanimous voice vote to approve the renewal of the current outdoor license, approve the fencing waiver application, and approve the licensing of the new outdoor eating area.

- Ordinance 1184 – Amending Chapter 2 – Records Retention – This is a required change to the ordinance code as recommended by Municode as part of the recodification process currently being completed. Motion by Gruett, seconded by Loose to approve Ordinance #1184. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- Ordinance 1185 - Amending Chapter 4 - Parking Restrictions – additional language added to amend Chapter 4 of the municipal code with regards to long-term parking. Motion by Loose, seconded by Moehn to approve Ordinance #1185. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- Resolution 1865 – Lien Subordination – Robert Seipel – Council member Seipel left council chambers prior to discussion. Council approval needed for the lien subordination as Seipel is refinancing his mortgage. Motion by Loose, seconded by Schoenborn to approve Resolution # 1865. Roll Call Vote: Deehr, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 5 – 0 Motion carries.
- Special Event Application – Delightfully Calumet Holiday Light Show – Application was reviewed and approved by Administrator, DPW, and Police. Motion by Deehr, seconded by Seipel and approved by unanimous voice vote to approve the special event application for the Delightfully Calumet Light Show.

### **Report of Committees:**

**Culture & Recreation – Jon Kragh Chairperson – Peggy Loose administered the committee report for the absent Jon Kragh.**

- **Bechlem Park Dedication - DPW Marx** discussed with the council an email he received from Tom Vonck who is a relative of the Bechlem Family. Vonck describes in the message all the family ties the Bechlem family has to the uptown. With recent shelter and furniture donations, Marx feels it is appropriate to name the pocket park adjacent to the city parking lots in honor of the family. Discussion ensued as to the proper name that should be utilized. Motion by Deehr, seconded by Loose and carried by unanimous voice vote to name the pocket park adjacent to the city parking lots as the Bechlem Family Mural Park. Council member Gruett went on to comment how nice the shelters look, and the quality of the furniture made here in Chilton.
- **Concrete Repairs – Hobart Park –** Discussion ensued about cracking in the floor of the Hobart shelter that is causing some issues for the concession workers. DPW Marx described a bid he received from VFW member Dan DeTroye from Fortress Floors for \$1,403.00. DPW Marx informed the council that he has money left over from the staining of the band shell that could be used to cover the costs of the repairs. Motion by Schoenborn, seconded Gruett to approve the quote for repairs from Fortress Floors for \$1,403.00 utilizing funds remaining in the budgeted portion of the Hobart band shelter staining project. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.

**General Government – Kathy Schmitzer – Chairperson – Andrew Deehr administered the committee report for the absent Kathy Schmitzer.**

- **LOSA Enrollment (Fire & EMS) – Length of Service Award - – Administrator DeTroye and Mayor Reinl** explained the program to the Council and asked for the approval for enrollment. 20 members of the fire and EMS departments have voluntarily elected to enroll in the deferment/retirement program. The city will need to assist with annual costs of \$1,000.00 and \$15 per participant. The current retirement fund balance with 2021 budgeted funds and 2022 proposed funds would be utilized to facilitate enrollment. Enrollees can purchase prior years of service for \$100 per year. \$25,300 of funds will be forwarded to the account on behalf of past service for those wishing to enroll. Motion by Deehr, seconded by Gruett to approve the enrollment of members of the Chilton Fire Department and EMS into the Wisconsin LOSA Program. Funds for the enrollment (\$25,300) will come from the retirement fund already in place. Annual fees will be budgeted for. The vendor for the program is Penflex Actuarial Services – Latham New York. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries. A formal Resolution will be on the October 5, 2021, council agenda.
- **Municipal Wheel Tax Enrollment -** A wheel tax proposal has been discussed multiple times at the committee level as a possible revenue source to offset growing expenses. Data that was provided by the Wisconsin Department of Transportation shows that 5443 vehicles are eligible for taxation within the city. Using a scale between \$10 - \$25, it could be determined that the city could increase revenues

by a range of \$53,000.00 to \$135,000.00. Discussion ensued as to the pros and cons of adding additional fees to the residents. Motion by Loose, seconded by Schoenborn to approve enrollment into the Wisconsin Department of Transportation Wheel Tax Program for 2022 with a tax set for \$20 for every eligible vehicle. Roll Call Vote: Deehr and Seipel cast nay votes. Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 4 – 2 Motion carries. A formal enactment of the Ordinance will be on the October 5, 2021, council agenda.

- Court Street Financing - It was discussed that it may be advantageous for the city to return budgeted funds (2021) for Court Street to non-lapsing funds and borrow for the project in advance of proposed rising interest rates. The funds would be saved and used for future projects that will require larger amounts of investment by the city. The Highway Y and Highway G projects in 2023 may exceed one million dollars in cost, so the idea was to borrow now and save funds for future use. The State Bank of Chilton would facilitate the loan for Court Street at a rate of 2% for a ten-year term in the amount of \$340,000.00. It was discussed that this is long-term debt and would have an impact to the levy. Motion by Deehr, seconded by Moehn to approve Resolution #1866 for financing the Court Street project and wave the reading. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- Garbage & Recycling Contract – GFL Environmental – The council reviewed the contract offered by GFL Environmental to replace the current Waste Management contract that was terminated by council last month. Mayor Reinl did review certain terms within the contract that are of importance. The fee schedule was also discussed and clarified for the council. Motion by Deehr, seconded by Loose to approve the Garbage & Recycling Contract with GFL Environmental. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- 2022 Garbage & Recycling Fees – GFL Environmental – The council reviewed the pricing proposal for garbage and recycling as supplied by GFL Environmental. The change in cart size required a price adjustment as only one size garbage container is available. The new cost for garbage and recycling is proposed to be set at \$210 for residents and applicable businesses. Discussion ensued as the city has offset some of the costs associated in the past, and the new pricing schedule would eliminate the cost share. Motion by Deehr, seconded by Gruett to approve the 2022 garbage and recycling fees set at \$210. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- Closed Session – Motion by Deehr, seconded by Loose and carried by unanimous voice vote to move into closed session under WI Statutes 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
- Open Session – Motion by Gruett, seconded by Loose to return to open session. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- TID 6 Borrowing - The council reviewed the TID 6 cash flow analysis, project plan, and expected borrowing that was prepared by Ehlers. Including in the borrowing was the proposed purchase of the remaining 24 finished lots of Dairyland Estates and 13 lots that remain undeveloped. Motion by Deehr, seconded by Loose to authorize the city to utilize TID 6 borrowing and funds to purchase the remaining lots in Dairyland Estates from KD Subdivision at a price not to exceed \$630,000.00. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.
- Motion by Deehr, seconded by Loose to approve TID 6 borrowing in the amount of \$3,491,000 to complete infrastructure work and other projects described in the work plan. Roll Call Vote: Deehr, Seipel, Schoenborn, Moehn, Gruett, and Loose all cast aye votes. 6 – 0 Motion carries.

## **Communication:**

1. GFL Communication Letter which was delivered to residents with the quarterly water and sewer bill.
2. Mutual Agreement to Terminate Agreement for Solid Waste Collection Services – Advanced Disposal Midwest – As approved by Resolution 1864
3. Fire Department Staff Notes – August 2021.
4. August Building Permit Summary
5. Chilton Public Library Agenda & Minutes
6. Chilton Housing Authority Agenda & Minutes
7. Chilton Housing Authority Payment-in-Lieu-of-Taxes Information

**Adjournment:** Motion by Loose, seconded by Seipel to adjourn at 8:01pm.  
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:  
David DeTroye  
City Administrator/Clerk/Treasurer